



## Yolo Emergency Communications Agency (YECA)

35 N. Cottonwood St. Woodland, CA 95695 ♦ Bus. 530-666-8900 ♦ Fax 530-666-8909

Patricia Williams  
Executive Director

September 29, 2009

To All Interested Parties,

On May 5, 2005, Yolo Emergency Communications Agency upgraded data storage capabilities which allowed the storage of Computer Aided Dispatch (CAD) event/unit history records and voiceprint data, longer than the six months required by law. The upgrade allowed CAD event/unit history records and voiceprint data to be stored on a rotating three year cycle. CAD event and unit history records that were three years past the current month were slated for purging. Voiceprint data that was three years past the current date and time was purged automatically, on a daily basis. Based on our understanding of the six month statutory requirement, we continued to process requests for data under that guideline. Having been made aware of our misinterpretation, we are in the process of addressing this situation and will now search the accessible databases to fulfill requests, whether or not it is within the statutory six month period.

In an effort to correct the past misinformation, we will retain CAD event/unit history records and voiceprint data that would otherwise be subject to purging until April 1, 2010, so that past requests deemed as "unavailable" can be resubmitted to see if the information is in fact there.

For the sake of clarity, what follows is a restatement of our current data storage capabilities. *CAD event/unit history records and voiceprint data are stored on a rotating three year cycle. The CAD event/unit history records are purged monthly, wherein data that is three years past the current month is not retrievable. The voiceprint data is purged automatically, on a daily basis, wherein data that is three years past the current date and time, is not retrievable.* Effective immediately, our retention policy incorporates the rotating three year cycle.

Be assured that in the future we will search for and release all requested data that is stored and accessible in our databases.