

YOLO EMERGENCY COMMUNICATIONS AGENCY

REGULAR MEETING GOVERNING BOARD BRIEF OF MINUTES August 12, 2009

The Governing Board met at 2:01 p.m. on Wednesday, August 12, 2009, at the Yolo Emergency Communications Agency.

PRESENT: Board members Ray Groom, Carey Sullivan, Bruce Muramoto, Carol Richardson; Executive Director Patricia Williams

ABSENT: ///

2. **Public Comment:** none.

3. **Announcements:** none.

4. **Approval of the Agenda: Minute Order No. 2009-33.**

MOTION: Sullivan. SECOND: Groom. AYES: Sullivan, Groom, Muramoto, Richardson.

5. **Consent Agenda: Minute Order No. 2009-34.**

Approved as presented.

MOTION: Groom. SECOND: Sullivan. AYES: Sullivan, Groom, Muramoto, Richardson.

6. **Dispatch Services Contract Update:**

Two fee formulas were presented. The Board expressed a preference for proposal #2 and asked the Exec. Director to work with Board member Sullivan on some additional modifications. The Board directed the Exec. Director to discuss the updated fee formula with each contract agency.

7. **Agency Budget Status Report:**

Receipt was noted for the July report. The report now contains four cost centers for budget unit 360-3. Three of these were added in July as a means to differentiate radio project expenditures & revenue for each grant (PSIC, HSGP 07, AFG) and YECA.

8. **Director's Report:**

a. Phase I Radio Project Update: The Exec. Director advised that based on recent new proposals and proposal modifications, the engineering costs would likely exceed the estimated amounts approved by the Board in May 2009. The Board expressed interest in pursuing a Recovery Zone Economic Development Bond. Board member Groom will schedule a follow-up meeting with Wes Ervin.

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The Board was receptive to billing member agencies now for their 2nd quarter budget payment. This is to cover expenses until funding is received. Yolo County has paid their entire yearly budget contribution. Member Richardson advised she would see if West Sacramento could pay their entire yearly budget contribution as well.

9. **Facility generator repair/replacement:**
The RFP was issued on August 11th. A contract proposal will be recommended to the Board at the Sept. 2nd meeting.
10. **CAD Project & Network Infrastructure Updates:**
Board member Sullivan added Liz Munson from Woodland PD to the project team. The Board confirmed their intent to fund CAD replacement along with the phase I radio project. The Board requested additional information regarding the proposal to replace the network infrastructure. A more detailed presentation will be given at the Sept. 2nd Board meeting.
11. **Closed Session:**
The public meeting adjourned to closed session at 3:29 p.m. Closed session adjourned at 3:38 p.m.
12. **Closed Session Announcements:** none.
13. **Items for the next agenda:** none specified. Chair Muramoto requested an agenda format with standing action items.
14. **Adjournment:**

The meeting was adjourned at 3:39 p.m.
MOTION: Muramoto. SECOND: Sullivan. AYES: Sullivan, Groom, Muramoto, Richardson.

*The next regularly scheduled Board Meeting is planned for September 2, 2009 at 2:00 PM; YECA Communications Center, 35 N. Cottonwood St. Woodland, CA.