

YOLO EMERGENCY COMMUNICATIONS AGENCY

GOVERNING BOARD
YOLO EMERGENCY COMMUNICATIONS AGENCY
35 N. Cottonwood St., Woodland, CA 95695
February 11, 2009

REGULAR MEETING MINUTES

Entry No. 1.

Call to Order: The Governing Board of YECA met on February 11, 2009, at the Yolo Emergency Communications Agency. The meeting was called to order at 2:07 PM. Primary (P) and Alternate (A) members present were: Yolo County – Ray Groom (P); City of Woodland – Carey Sullivan (P); City of Winters – Bruce Muramoto (P); City of West Sacramento – Carol Richardson (P); YECA – Patricia Williams, Secretary to the Board.

Entry No. 2.

Closed Session Announcements: Chair Sullivan advised that during the Closed Session of the Regular Board Meeting held January 7, 2009, the Executive Director's Employment Agreement was approved.

Entry No. 3.

Public Comment: There was no public Comment.

Entry No. 4.

Announcements: Board member Muramoto advised that the City of Winters is hosting a Fish Fry on Feb. 27, 2009 at 6 PM; all you can eat for \$12. He also advised that the Executive Director had attended (2) business luncheons and had met members of the Winters' local government and business community. Board member Richardson thanked staff for the successful RMS transition in West Sacramento.

Entry No. 5.

Minute Order No. 2009-04: Approval of Agenda.

The Agenda was approved as presented.

MOTION: Muramoto. SECOND: Richardson. AYES: Sullivan, Groom, Muramoto, Richardson.

Entry No. 6.

Minute Order No. 2009-05: Approval of Consent Agenda.

The Consent Agenda was approved as presented for the following items:

- Approval of Minutes from the January 7, 2009, Regularly Scheduled Board Meeting.
- Acceptance of Donated Equipment from AAA.
- Thank you to Interim Director, Bill Weisgerber.

MOTION: Richardson. SECOND: Muramoto. AYES: Sullivan, Groom, Muramoto, Richardson.

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Entry No. 7.

Agency Budget Status Report: Receipt was noted and filed for the January Agency Budget Status Report. Board member Muramoto advised of possible reductions in contributions/revenue and that Winters had frozen some employment positions. He further advised a need for fiscal restraint in the current budget as well as the upcoming budget. Further Board discussion concurred with that sentiment.

Entry No. 8.

Minute Order No. 2009-06: Bids and Contracts.

The Board approved the Professional Services Agreement for CSI Telecommunications, Inc. to perform engineering consulting services and Chair Sullivan signed it.

MOTION: Muramoto. SECOND: Groom. AYES: Sullivan, Groom, Muramoto, Richardson.

Entry No. 9.

Director's Report: Long-term Financial Plan: 1st Borrowing: In a meeting with GFSI, the Agency was advised that the borrowing process would take approx. (3) months to complete and ideally, should get started in March. We were reminded that the current JPA agreement has conflicting language (Sections 15 & 18) which might affect a lender's decision to fund and we should consider amending the agreement in order to resolve the conflict. GFSI contacted County Counsel to discuss language options. No recommendations were available as of the Board meeting.

The Board decided to approach member agencies to serve as the financing entity, in order to reduce loan initiation/consultant fees and create a mutually beneficial financial situation for interest rate and return. Follow-up discussion will occur at the next Board meeting.

Staff was directed to advise GFSI that the Agency is looking into borrowing internally.

A portion of the first borrowing is for the purchase of a new CAD system. Staff was directed to develop a procurement timeline.

Entry No. 10.

Adjourn to Closed Session: The public meeting adjourned to Closed Session at 2:42 PM. Closed Session adjourned at 3:07 PM.

Entry No. 11.

Minute Order No. 2009-07: Closed Session Announcements:

The Executive Director was given direction to develop an analysis of the strengths and weaknesses of the Agency and present it to the Board after the 90-day mark.

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No action was taken on the Bald Mountain Purchase Agreement pending a review of the Lease Agreement which was not available.

Entry No. 12.

Items for the next JPA Board agenda:

- 2009 YCDA Contract Negotiations
- Community Discussions for Tower Build-outs

Entry No. 13.

Adjournment to Welcome Reception for Executive Director, Patricia Williams.

The meeting was adjourned at 3:11 PM.

MOTION: Sullivan. SECOND: Muramoto. AYES: Sullivan, Groom, Muramoto, Richardson.

*The next regularly scheduled Board Meeting is planned for March 4, 2009 at 2:00 PM; YECA Communications Center, 35 N. Cottonwood St. Woodland, CA.