

YOLO EMERGENCY COMMUNICATIONS AGENCY

AGENDA
REGULAR MEETING
YECA GOVERNING BOARD
35 N. Cottonwood St., Woodland, CA 95695
December 2, 2009
2 P.M.

ALL ITEMS ARE FOR ACTION UNLESS OTHERWISE NOTED WITH AN ASTERISK (*).

1. Call to Order *

2. Public Comment *

Speakers must state their name and city of residence for the record and limit their remarks to three minutes. Members of the public audience may address the Governing Board on any item not on today's agenda. No response is required and no action can be taken, however, the Governing Board may add the item to the agenda of a future meeting.

3. Announcements *

4. Approval of the Agenda

5. Consent Agenda

Consent Agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a member of the Governing Board, member of the audience, or staff requests that the Governing Board remove an item. If an item is removed, it will be discussed in the order in which it appears on the Agenda.

- a. Approval of the Minutes; from the November 12, 2009, regular meeting.
- b. Memorandum of Understanding between YECA & Yolo County Dispatchers Assoc.

6. CAD Replacement Project - Staff Report; potential discussion and direction to staff.

7. JPA Membership Expansion - Staff Report; potential discussion and direction to staff.

8. Agency Budget Status Report

- a. November 2009

9. Phase I Radio System Upgrade – Staff Report; potential discussion and direction to staff.

10. Closed Session

- a. Personnel Matters

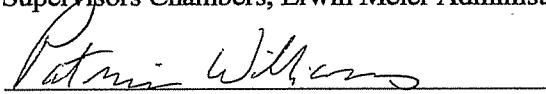
11. Closed Session Announcements *

12. Items for Future Agendas of the Governing Board

13. Adjournment

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I declare under penalty of perjury that the foregoing agenda was available for public review and posted on/or before November 24, 2009, on the bulletin board outside of the Yolo County Board of Supervisors Chambers, Erwin Meier Administration Center, 625 Court St., Woodland, California.



Patricia Williams, Executive Director

**The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability related accommodations to attend the meeting, please contact Marci Neilson at (530) 666-8910 or (530) 666-8909 (fax). Requests for accommodations must be made at least two full business days before the start of the meeting. **

YOLO EMERGENCY COMMUNICATIONS AGENCY

REGULAR MEETING GOVERNING BOARD BRIEF OF MINUTES November 12, 2009

The Governing Board met at 1:58 p.m. on Thursday, November 12, 2009, at the Yolo Emergency Communications Agency.

PRESENT: Primary Board Members: Ray Groom, Yolo County; Bruce Muramoto, City of Winters; Carey Sullivan, City of Woodland; Executive Director (ED) Patricia Williams

ABSENT: Primary Board Member: Carol Richardson, City of West Sacramento

2. **Public Comment:** Yocha Dehe Fire Chief Chandler acknowledged YECA's concerns regarding the radio shelter electrical cost estimates and requested a cost summary for the entire project. He plans to approach the Fire Commission about funding and seek approval from the Tribal Council. The issue may be resolved before year's end.

3. **Announcements:** reiteration that YECA recognized the efforts of Support Services staff members this week. Board members expressed "thanks" as well.

4. **Approval of the Agenda: Minute Order No. 2009-44.**

MOTION: Sullivan. SECOND: Groom. AYES: Sullivan, Groom, Muramoto.

5. **Consent Agenda: Minute Order No. 2009-45.**

Item 5d was pulled for discussion. The remainder of the consent agenda was approved.

MOTION: Sullivan. SECOND: Groom. AYES: Sullivan, Groom, Muramoto.

5d. **Alcohol, Drug and Mental Health After Hours Services:**

The staff report was noted; no action(s) recommended by staff. Board member Groom advised that the other member agencies would likely see an increase in their annual fee due to a decrease in the *mental health* calls-for-service that have been billed to the County in past years.

6. **Closed Session:**

The public meeting adjourned to closed session at 2:05 p.m. Closed session adjourned at 2:31 p.m.

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7. Closed Session Announcements:

IEDA provided an update on a personnel matter and staff was given direction.

8. Dispatch Services Contracts: Minute Order No. 2009-46.

The staff report was noted. The Board expressed appreciation for the efforts of the ED & the Fire Chiefs, and approved the Agreement between YECA and the Arbuckle-College City Fire Protection District and the Agreement between YECA and the Yocha Dehe Wintun Nation.

MOTION: Sullivan. SECOND: Groom. AYES: Sullivan, Groom, Muramoto.

9. Billable Calls Process:

The staff report was noted; no action(s) recommended by staff.

10. Animal Services Billing:

Board member Groom advised that Yolo County is billed approximately \$400,000 per year for *animal services* and the bulk of calls are being generated by the cities. He suggested that the costs should be allocated to the agency with jurisdiction. He noted that YSO does not denote an annual budget line item to pay for YECA's dispatch services; they're a hidden cost paid from the County's General Fund. Because YECA has no governance over County budgeting issues, the Board suggested that the matter be referred to the Board of Supervisors for resolution. Board member Groom requested that staff research any records relating to this issue and advised that he would advance the issue to the Board of Supervisors.

11. CAD Replacement Project:

The staff report was noted; no action(s) recommended by staff. The Board suggested a comparison of the Hitech Systems proposal with a similar proposal in order to determine the true value of their "Flagship Account" program.

12. JPA Membership Expansion:

The staff report was noted; no action(s) recommended by staff. Board member Groom advised that there would likely be additional follow-up by Yolo County with elected representatives of the City of Davis

13. Agency Budget Status Report:

The report for October was noted; expenditures are below the aggregate rate.

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14. Phase I Radio System Upgrade: Minute Order No. 2009-47.

The staff report was noted. The ED confirmed that funds have been spent or designated for expenditure, in relation to the grants in budget unit 360-3. In order to provide an audit trail for grant expenditures in budget unit 360-3, the Board recommended encumbering all amounts by using purchase orders. Such action would be reflected in the monthly budget status report. The Board approved the Knights Landing Site License Agreement, and the Clarksburg Site License Agreement.

MOTION: Sullivan. SECOND: Groom. AYES: Sullivan, Groom, Muramoto.

15. Server Virtualization:

The staff report was noted. While acknowledging the need, the Board declined the action recommended by staff (authorize the purchase of server virtualization equipment and related expenses at a cost not to exceed \$165,000 from SoftChoice) citing a desire to meet the Agency's current objectives as outlined in the strategic plan.

16. Items for Future Agendas of the Governing Board

17. Adjournment:

The meeting was adjourned at 3:40 p.m.

MOTION: Muramoto. SECOND: Sullivan. AYES: Sullivan, Groom, Muramoto.

*The next regularly scheduled Board meeting is planned for December 2, 2009 at 2:00 PM; YECA Conference Room, 35 N. Cottonwood St. Woodland, CA.

STAFF REPORT

Agenda Item: 6 & 7
Date: December 2, 2009
To: YECA Governing Board
Thru: ///
From: Patricia Williams, Executive Director
Subject: 6 – CAD Replacement Project
7 – JPA Membership Expansion

Recommendation: ///

Summary: The next CAD Replacement Project team meeting is scheduled for Dec. 9th, 3 pm, at a location to be determined. Staff is reviewing the cost information from Hitech Systems in order to determine the true value of their “Flagship Account” program.

JPA Membership Expansion follow-up with UC Davis and the Yocha Dehe Wintun Nation is ongoing.

Background: ///

Discussion: ///

Financial Implications: ///

Legal Implications: ///