

# YOLO EMERGENCY COMMUNICATIONS AGENCY

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**GOVERNING BOARD  
YOLO EMERGENCY COMMUNICATIONS AGENCY  
35 N. Cottonwood St., Woodland, CA 95695  
April 7, 2009**

**SPECIAL MEETING MINUTES**

**Entry No. 1.**

Call to Order: The Governing Board of YECA met on April 7, 2009, at the Yolo Emergency Communications Agency. The meeting was called to order at 1:30 PM. Primary (P) and Alternate (A) members present were: City of West Sacramento – Carol Richardson (P); Yolo County – Ray Groom (P); City of Woodland – Carey Sullivan (P); City of Winters – Bruce Muramoto (P); YECA – Patricia Williams, Secretary to the Board.

**Entry No. 2.**

Closed Session Announcements: Chair Sullivan advised that during the closed session of the regular board meeting held April 1, 2009, the Agency's labor negotiator was given direction.

**Entry No. 3.**

Public Comment: There was no public comment.

**Entry No. 4.**

Announcements: There were no announcements.

**Entry No. 5.**

***Minute Order No. 2009-17: Approval of Agenda.***

The agenda was approved as presented.

MOTION: Muramoto. SECOND: Groom. AYES: Sullivan, Groom, Muramoto, Richardson.

**Entry No. 6.**

***Minute Order No. 2009-18: Approval of Consent Agenda.***

The consent agenda was approved as presented for the following items:

- Proclamation – National Administrative Professionals Week, April 19<sup>th</sup> – 25<sup>th</sup>, 2009.

MOTION: Richardson. SECOND: Muramoto. AYES: Sullivan, Groom, Muramoto, Richardson.

**Entry No. 7.**

***Minute Order No. 2009-19: Authorization of Funds for Capital Projects.***

Authorization of Funds for Capital Projects: After a review of the staff report, and an updated project spreadsheet, the Board authorized the use of available budget funds to get the projects rolling (with the understanding that those funds would be reimbursed accordingly by each municipality once the self-funding is completed). Board member Richardson advised that the Finance Director for the City of West

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Sacramento would coordinate the self-funding initiative. Staff was advised to limit spending to phase I projects and to advise if spending is needed on phase II projects/equipment ahead of schedule.

MOTION: Richardson. SECOND: Muramoto. AYES: Sullivan, Groom, Muramoto, Richardson.

### **Entry No. 8.**

FY 2009/2010 Proposed Budget: The Board reviewed the agency's budget summary sheet as well as updated budget documents. After discussion about the increases in various expense categories and each municipality's proposed contribution to the agency's revenue, staff was directed to modify the budget as close as possible to the approved budget for FY 2008/2009.

### **Entry No. 9.**

Adjourn to Closed Session: The public meeting adjourned to closed session at 2:34 PM. Closed session adjourned at 2:50 PM.

### **Entry No. 10.**

Closed Session Announcements: There were no closed session announcements.

### **Entry No. 11.**

Items for the next JPA Board agenda: FY 09/10 Budget. The next meeting will start at 1 PM instead of 2 PM.

### **Entry No. 12.**

Adjournment: The meeting was adjourned at 2:51 PM.

MOTION: Sullivan. SECOND: Muramoto. AYES: Sullivan, Groom, Muramoto, Richardson.

\*The next regularly scheduled Board Meeting is planned for May 6, 2009 at 1:00 PM; YECA Communications Center, 35 N. Cottonwood St. Woodland, CA.