

YOLO EMERGENCY COMMUNICATIONS AGENCY

**GOVERNING BOARD
YOLO EMERGENCY COMMUNICATIONS AGENCY
35 N. Cottonwood St., Woodland, CA 95695
July 1, 2009**

REGULAR MEETING MINUTES

Entry No. 1.

Call to Order: The Governing Board of YECA met on July 1, 2009, at the Yolo Emergency Communications Agency. The meeting was called to order at 2:00 PM. Primary (P) and Alternate (A) members present were: Yolo County – Ray Groom (P); City of Woodland – Carey Sullivan (P); City of Winters – Bruce Muramoto (P); YECA – Patricia Williams, Secretary to the Board.

The primary member for the City of West Sacramento, Carol Richardson was absent. The alternate member did not attend.

Entry No. 2.

Closed Session Announcements: YCDA personnel matters were discussed.

Entry No. 3.

Public Comment: Fire Chief Chandler (Rumsey Rancheria Fire Dept.) indicated that he had received the new dispatch services contract and was awaiting further information before moving forward. He is also waiting for additional information on the radio shelter improvements.

Entry No. 4.

Announcements: Inform training is scheduled for July 13th at 10 AM.

Entry No. 5.

Minute Order No. 2009-29: Approval of Agenda.

Item 8 was moved up on the agenda in consideration of meeting attendees. The amended agenda was approved.

MOTION:-Groom. SECOND: Muramoto. AYES: Sullivan, Groom, Muramoto.

Entry No. 6.

Minute Order No. 2009-30: Approval of Consent Agenda.

The consent agenda was approved as presented.

MOTION: Groom. SECOND: Muramoto. AYES: Sullivan, Groom, Muramoto.

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Entry No. 7.

Minute Order No. 2009-31: Governing Board Elections.

For fiscal year 2009/2010, member Muramoto was elected Chair; member Richardson was elected Vice-chair.

MOTION: Sullivan. SECOND: Groom. AYES: Sullivan, Groom, Muramoto.

Entry No. 8.

Arbuckle-College City Fire Protection District FY 09/10 Contract: Includes an infrastructure/capital contribution in addition to the charge for dispatch services. Fire Chief Cox asked the Board to consider waiving the infrastructure/capital contribution or divide it into payments. The Board directed the Exec. Director to develop a plan for cost recovery that includes calls for service and infrastructure improvements.

Entry No. 9.

Adjourn to Closed Session: The public meeting adjourned to closed session at 2:40 PM. Closed session adjourned at 3:06 PM.

Entry No. 10.

Closed Session Announcements: The Exec. Director provided an update on a personnel matter; staff was given direction regarding YCDA personnel matters.

Entry No. 11.

Agency Budget Status Report: Receipt was noted and filed for the June report.

Entry No. 12.

Director's Report:

- a. Phase I Radio Project Update: The Board advised staff to limit expenses to that which was approved for this phase; additional expenses are to be brought back before the Board for approval. Yolo County Auditor Newens advised that Yolo could not facilitate the internal borrowing at this time due to California State budget conflicts. He agreed to revisit the matter in a few months.
- b. Staff is researching some information and will follow-up with RRFD.

Entry No. 13.

Minute Order No. 2009-32: Facility Generator Repair/replacement.

The Board authorized staff to hire an electrical engineer; cost not to exceed \$7,500.

MOTION: Groom. SECOND: Muramoto. AYES: Sullivan, Groom, Muramoto.

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Entry No. 14.

Items for the next JPA Board Agenda: Dispatch Services Contracts; August meeting date changed to the 12th.

Entry No. 15.

Adjournment: The meeting was adjourned at 3:45 PM.

MOTION: Muramoto. SECOND: Groom. AYES: Sullivan, Groom, Muramoto.

*The next regularly scheduled Board Meeting is planned for August 12, 2009 at 2:00 PM; YECA Communications Center, 35 N. Cottonwood St. Woodland, CA.