

YOLO EMERGENCY COMMUNICATIONS AGENCY

REGULAR MEETING GOVERNING BOARD BRIEF OF MINUTES October 7, 2009

The Governing Board met at 2:09 p.m. on Wednesday, October 7, 2009, at the Yolo Emergency Communications Agency.

PRESENT: Board members: Ray Groom; Carey Sullivan; Bruce Muramoto; Carol Richardson (joined the meeting at 2:19 p.m.); Executive Director (ED) Patricia Williams

ABSENT: ///

2. **Public Comment:** none.

3. **Announcements:** none.

4. **Approval of the Agenda: Minute Order No. 2009-42.**

MOTION: Sullivan. SECOND: Groom. AYES: Sullivan, Groom, Muramoto.

5. **Consent Agenda: Minute Order No. 2009-43.**

Item 5a was pulled, pending a correction to Item 10/Minute Order No. 2009-39. Item 5d was approved with a few recommended changes. The remainder of the consent agenda was approved.

MOTION: Sullivan. SECOND: Groom. AYES: Sullivan, Groom, Muramoto.

6. **Dispatch Services Contracts:**

The staff report was noted. The ED advised that Arbuckle – College City FPD Chief Cox wants to follow-up on billing related to their mutual aid calls for Dunnigan. The Board asked staff to report on the *billable calls process* at the next meeting.

7. **Server Virtualization:**

The staff report was noted.

8. **JPA Membership Expansion:**

The staff report was noted. Thus far, Davis City Manager Bill Emlen has inquired further. Staff will continue to follow-up.

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9. CAD Replacement Project:

The staff report was noted. The Board's preference is a CAD system that is compatible with standard RMS architecture and will integrate with the RMS (VisionAir) currently being used by the Agency.

10. Facility Generator Replacement:

The staff report was noted. The ED advised that the Agency's deficit had been reduced to less than \$92,000 (per the County Auditor's Office); and that amount deducted from the anticipated salary savings, and then combined with the residual from the insurance proceeds, will allow for funding from the current budget.

11. Agency Budget Status Report:

The report for September was noted. As a means of budget control, the Board recommended encumbering annual contract amounts by using purchase orders.

12. Phase I Radio System Upgrade:

The staff report was noted.

13. Items for Future Agendas of the Governing Board:

- a. Capital replacement through the annual budget. (Dec. 2009)

14. Closed Session:

The public meeting adjourned to closed session at 3:05 p.m. Closed session adjourned at 3:25 p.m.

15. Closed Session Announcements: none.

16. Adjournment:

The meeting was adjourned at 3:26 p.m.

MOTION: Muramoto. SECOND: Sullivan. AYES: Sullivan, Groom, Muramoto, Richardson.

*The next regularly scheduled Board meeting is planned for November 12, 2009 at 2:00 PM; YECA Conference Room, 35 N. Cottonwood St. Woodland, CA.