

# YOLO EMERGENCY COMMUNICATIONS AGENCY

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## REGULAR MEETING YECA GOVERNING BOARD BRIEF OF MINUTES March 8, 2010

The Governing Board met at 9:02 a.m. on Monday, March 8, 2010, at the Yolo Emergency Communications Agency.

**PRESENT:** Primary Board Members: Bruce Muramoto, City of Winters; Carol Richardson, City of West Sacramento; Carey Sullivan, City of Woodland; Ray Groom, Yolo County; Executive Director (ED) Patricia Williams

**ABSENT:** ///

2. **Public Comment:** none.

3. **Announcements:** none.

4. **Approval of the Agenda: Minute Order No. 2010-06.**

MOTION: Sullivan. SECOND: Richardson. AYES: Sullivan, Groom, Muramoto, Richardson.

5. **Consent Agenda: Minute Order No. 2010-07.**

Item 5b was pulled for discussion. The remainder of the consent agenda was approved.

MOTION: Groom. SECOND: Sullivan. AYES: Sullivan, Groom, Muramoto, Richardson.

5b. **Records Destruction Resolution #2010-03 and Authorization Forms: Minute Order No. 2010-08.**

After discussion about paper and electronic files, the Board requested a staff report about YECA's records destruction policy.

MOTION to approve: Sullivan. SECOND: Groom. AYES: Sullivan, Groom, Muramoto, Richardson.

6. **CAD Replacement Project:** the staff report was noted: no action(s) recommended.

7. **DOJ Security Requirements:** the staff report was noted: no action(s) recommended.

8. **JPA Membership Expansion:** Board member Groom indicated that an endorsement request for the Yocha Dehe Wintun Nation's Resolution seeking membership was being

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presented at the March 16<sup>th</sup> Board of Supervisors meeting. He will send a copy of the related staff report to the Board.

9. **Agency Budget Status Report:** the report for February was noted.
10. **FY 2011 Budget Proposal:** the supporting documents were noted; no action(s) recommended. Discussion included the Board needing to identify specific reductions in each of their member agency contributions and providing “policy” direction to staff in effecting potential reductions. Staff was encouraged to develop additional strategies that would aid in achieving any potential reductions.

11. **Phase I Radio System Upgrade: Minute Order No. 2010-09.**

The staff report was noted. The Board authorized staff to proceed with negotiations for “co-location” on a new cellular tower in Knights Landing. Authorization to pursue additional RZEDB Program funds was withheld pending review of a repayment plan draft.

MOTION: Sullivan. SECOND: Richardson. AYES: Muramoto, Richardson, Sullivan. OPPOSED: Groom.

12. **Items for Future Agendas of the Governing Board**

13. **Closed Session:** the public meeting adjourned to closed session at 10:19 a.m. Closed session adjourned at 10:56 a.m.

14. **Closed Session Announcements:** none.

15. **Adjournment:** the meeting was adjourned at 10:57 a.m.

MOTION: Sullivan. SECOND: Groom. AYES: Sullivan, Groom, Muramoto, Richardson.

\*The next regularly scheduled Board meeting is planned for April 7, 2010 at 2 PM; YECA Conference Room, 35 N. Cottonwood St. Woodland, CA.