

YOLO EMERGENCY COMMUNICATIONS AGENCY

REGULAR MEETING YECA GOVERNING BOARD BRIEF OF MINUTES April 7, 2010

The Governing Board met at 2:03 p.m. on Wednesday, April 7, 2010, at the Yolo Emergency Communications Agency.

PRESENT: Primary Board Members: Bruce Muramoto, City of Winters; Carol Richardson, City of West Sacramento; Carey Sullivan, City of Woodland; Ray Groom, Yolo County; Executive Director (ED) Patricia Williams

ABSENT: ///

2. **Public Comment:** none.

3. **Announcements:** printed on the agenda, no additional.

4. **Approval of the Agenda: Minute Order No. 2010-10.**

MOTION: Richardson. SECOND: Sullivan. AYES: Sullivan, Groom, Muramoto, Richardson.

5. **Consent Agenda: Minute Order No. 2010-11.**

The consent agenda was approved as presented.

MOTION: Sullivan. SECOND: Groom. AYES: Sullivan, Groom, Muramoto, Richardson.

6. **DOJ Security Requirements:** the staff report was noted: no action(s) recommended.

7. **CAD Replacement Project:** the staff report was noted. Staff was directed to note any continuous lack of participation by member/user agencies on the project team, for follow-up if applicable; and to check with POST for *management study* funding that would cover site visits.

8. **Records Retention and Destruction** – the staff report was noted: no action(s) recommended.

9. **JPA Membership Expansion:** the Yolo County Board of Supervisors approved the endorsement request for the Yocha Dehe Wintun Nation's Resolution on March 16th. An endorsement request from the elected officials of Woodland, is scheduled for April 13th; West Sacramento, on April 14th; and Winters on April 20th. A discussion about potential changes to the bylaws was requested for the next Board meeting.

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10. **Agency Budget Status Report:** the report for March was noted.
11. **FY 2011 Budget Strategy/Development:** the supporting documents were noted; additional detail related to the outlined tiered percentage reduction was requested for the next Board meeting. Discussion included some Board members identifying specific percentage reductions based on their member agency contributions for FY 09/10; future development of a reserve policy; restructuring the agency/changing the way business is done; and informally conferring with the union.
12. **Phase I Radio System Upgrade:** The staff report was noted; no action(s) recommended. Discussion included PUC Regulations and each member municipality requesting assistance from the executive level management at WAVE Broadband with regards to fees for public safety fiber usage. RS Administrator Steve Overacker met with a sales VP and is expecting a bottom-line cost proposal on April 9th.
13. **Items for Future Agendas of the Governing Board**
14. **Closed Session:** the public meeting adjourned to closed session at 3:05 p.m. Closed session adjourned at 3:35 p.m.
15. **Closed Session Announcements:** none.
16. **Adjournment:** the meeting was adjourned at 3:36 p.m.

MOTION: Sullivan. SECOND: Groom. AYES: Sullivan, Groom, Muramoto, Richardson.

*The next regularly scheduled Board meeting is planned for May 5, 2010 at 2 PM; YECA Conference Room, 35 N. Cottonwood St. Woodland, CA.