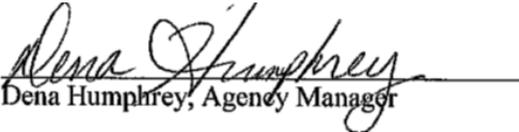


**AGENDA ADDENDUM**  
**REGULAR MEETING**  
**YECA GOVERNING BOARD**  
**YECA 35 N. Cottonwood Street, Woodland, CA 95695**  
**March 5, 2014**  
2:00 P.M. Public Session

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**11. Automatic Transfer Switch (ATS) Replacement**

I declare under penalty of perjury that the foregoing agenda was available for public review and posted on March 4, 2014 on the bulletin board outside of the Yolo County Board of Supervisors Chambers, Erwin Meier Administration Center, 625 Court St., Woodland, California and on the agency website: <http://www.yeca911.org/BoardCalendar2014.html>

  
Dena Humphrey, Agency Manager

\*\*The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability related accommodations to attend the meeting, please contact Marci Criste at (530) 666-8919 or (530) 666-8909 (fax). Requests for accommodations must be made at least two full business days before the start of the meeting. \*\*

## STAFF REPORT

**Agenda Item:** 11

**Date:** March 5, 2014  
**To:** YECA Governing Board  
**From:** Dena Humphrey, Agency Manager  
**Subject:** Automatic Transfer Switch Replacement

**Summary:**

The JPA Board received a report from Optimized Energy identifying a building needs assessment in November 2013. The top priority of the report identified replacing the automatic transfer switch (ATS) due to the age of equipment and potential failure. Due to the criticalness of the equipment the JPA Board recommended to immediately begin working with Yolo County to rectify the issue with the replacement, as the County is the owner of the building. The County officials were invited over for a tour and brief of the building. They were supportive to the full needs of the report and recommended having the JPA Board approve a capital investment plan (CIP). The CIP was approved by the JPA Board for the full list of items at January 22, 2014 JPA Board meeting. The Board gave direction for the replacement ATS at the December 11, 2013 Board meeting to be replaced this fiscal year.

The next step included meeting with the County's General Services and two engineering firms listed from the County's pooled contracts for proposals on the electrical design work. The recommendation from the engineer was to replace the entire panel due to its age and current wiring. Due to the possibilities of a catastrophic failure, the Agency is requesting the Board to waive the competitive process requirement for an emergency situation. If not approved the project would add an additional 6-8 weeks to the project. Using a design assist approach from the initial planning process will allow the engineer to work directly with the contractor to help mitigate extended power outages to the building while the electrical panel is being replaced.

The proposed actions are being requested:

- A. The Agency is requesting the Board to waive the competitive process requirement for an emergency situation.
- B. The Agency is requesting to move forward, working alongside with the County, to contract with the engineering firm ECOM Engineering, Inc. Contract value is within the Purchasing Agent's signing authority of approximately \$38k.