

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)
GOVERNING BOARD**

October 5, 2016

MINUTES

The YECA Governing Board met on Wednesday, October 5, 2016 at the Yolo Emergency Communications Agency, 35 N Cottonwood Street, Woodland. Chair Tom McDonald called the meeting to order at 2:04 p.m.

PRESENT: Primary Board Members: Tom McDonald, City of West Sacramento, Tom Lopez, Yolo County, Dan Bellini, City of Woodland, Gary Fredericksen, Yocha Dehe Wintun Nation, Dena Humphrey, YECA Executive Director.

ABSENT: John Donlevy, City of Winters.

Entry No.2

Public Comment

None

Entry No. 3

Announcements

None

Entry No. 4

Minute Order No. 2016-24; Approval of Agenda

The Agenda approved as presented.

MOTION: Bellini SECOND: Fredericksen AYES: McDonald, Lopez, Fredericksen, Bellini

Entry No. 5

Minute Order No. 2016-25; Approval of Consent Agenda

The Consent Agenda approved as presented.

MOTION: Lopez SECOND: Bellini AYES: McDonald, Fredericksen, Bellini, Lopez,

Entry No. 6

Minute Order No. 2016-26; Old Business –

A. P25 Radio Updates – Update-Informational Only

Charles Keasler presented a brief update on the P25 project.

- B. After Hours Records Update** – Dena Humphrey presented Meeting date has been schedule for October 17, 2016 with Operations Manager Leah Goodwin to discuss records after hours coverage. City of Winters has a conflict with Oct. 17, 2016 will not be able to attend.
- C. Member Cost Formula Update** – Dena Humphrey presented; met with City Manager of Woodland Paul Navazio & City Manager of Winters John Donlevy to discuss financial data requirements for member agencies cost formula. Will meet again October 26, 2016 with city managers. Will present at December JPA Board Meeting.

Entry No. 7

Minute Order No. 2016-27; W. Sacramento Fire Request to Discuss Interface Capabilities with Sacramento Regional Fire Communications Center.

- a. Chief John Heilmann to provide background to the Board – Chief John Heilmann presented that a formal letter is required for YECA and Sacramento Regional Fire Communications Center to meet and discuss possible interface capabilities. Letter is needed to be forwarded to Teresa Murray.

Discussion: Board Chair Tom Lopez asked Chief John Heilmann to provide what is required in the formal letter in “sample template.” Once received, a formal letter will be sent to Sacramento Regional Fire Communications Center Teresa Murray.

MOTION: Fredericksen SECOND: Bellini AYES: McDonald, Lopez, Bellini, Fredericksen,

Entry No. 8

Next Scheduled JPA Board Meeting December 7, 2016

Note: Due to absences November 2, 2016 JPA Board Meeting cancelled.

Entry No. 9

Items for Future Agenda

- a. Lionakis Building Assessment
- b. CSI Recommendations for Microwave Equipment

Meeting was Adjourned 2:17pm

Minutes submitted by: Eloise Austin, Recording Secretary