

# YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA) GOVERNING BOARD

August 3, 2016

## MINUTES

The YECA Governing Board of met on Wednesday, August 3, 2016 at the Yolo Emergency Communications Agency, 35 N Cottonwood Street, Woodland. Chair Tom McDonald called the meeting to order at 2:03 p.m.

PRESENT: Primary Board Members: Tom McDonald, City of West Sacramento, Tom Lopez, Yolo County, Dan Bellini, City of Woodland, , John Donlevy, City of Winters, Gary Fredericksen, Yocha Dehe Wintun Nation, Dena Humphrey, YECA Executive Director.

### Entry No.2

Public Comment

None

### Entry No. 3

#### **Announcements**

Executive Director Dena Humphrey introduced the new Fiscal/HR Administrator Corina Macias to the Board.

### Entry No. 4

#### **Minute Order No. 2016-14; Approval of Agenda**

The Agenda approved as presented.

**MOTION: Donlevy SECOND: Lopez AYES: McDonald, Bellini, Fredericksen, Lopez, Donlevy**

### Entry No. 5

#### **Minute Order No. 2016-15; Approval of Consent Agenda**

The Consent Agenda approved as presented.

**MOTION: Lopez SECOND: Bellini AYES: McDonald, Fredericksen, Donlevy, Bellini, Lopez,**

### Entry No. 6

#### **Minute Order No. 2016-16; Project Planning for YECA Building – Information Only**

Executive Director Dena Humphrey introduced Architect Nick Docous from Lionakas to provide initial assessment status of Building & structural architectural Baseline.

- orientation walk thru of the site for Baseline
- Addressed Safety concerns for Dispatchers & Staff
- Budget Model will be done on the Initial phase

Boards recommended to expand assessment to include Hazard materials, HVAC & electrical.

**Entry No. 7**

**Minute Order No. 2016-17; P25 Planning for W. Sacramento and Impacts to Member Agencies  
– Information Only**

Charles Keasler presented a brief update on the P25 project for W. Sacramento

**Entry No. 8**

**Next Scheduled JPA Board Meeting September 7, 2016**

**Entry No. 9**

**Items for Future Agenda**

- P25 follow-up
- Cost Allocation –Budget
- Discuss Standard hours for each agency for records

**Meeting was Adjourned 2:52pm**

**Minutes submitted by: Eloise Austin, Recording Secretary**