

Agenda Item: 5.a

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)
GOVERNING BOARD
April 5, 2017
MINUTES**

The YECA Governing Board met on Wednesday, April 5, 2017 at the Yolo Emergency Communications Agency, 35 N Cottonwood Street, Woodland. Chair Tom McDonald called the meeting to order at 2:02 p.m.

PRESENT: Primary Board Members: Tom McDonald, City of West Sacramento, John Donlevy, City of Winters, Gary Fredericksen, Yocha Dehe Wintun Nation, Dan Bellini, City of Woodland, Tom Lopez, Yolo County, Dena Humphrey, YECA Executive Director.

ABSENT: none

Entry No.2

Public Comment

On behalf of Yolo County Firefighters Association, Chief Ramirez verbally expressed appreciation to the Board Members recognizing the need for a second Fire Dispatcher position start the hiring recruitment in Spring of 2018.

Entry No. 3

Minute Order No. 2017-19: Announcements

- a. Proclamation “National Public Safety Telecommunications Week April 10th - 16th”
YECA Chair Board Member, West Sacramento Police Chief Tom McDonald recognized National Public Safety Telecommunications Week by releasing an official proclamation.
- b. YECA 2016 Dispatcher of the Year “Kristen Root”
Chair Board Member, West Sacramento Police Chief Tom McDonald congratulated Kristen Root as this year’s YECA Dispatcher of the Year.
Comments: Board Members and Executive Director individually communicated their appreciation and congratulated Kristen Root in a well deserve honor as “Dispatcher of the Year 2016.” Operations Manager Leah Goodwin also congratulated Kristen Root and appreciated all the hard work and her commitment to the 911 Dispatch Agency.
- c. YECA would like to warmly thank the Yolo County Firefighters Association for their support and generous donation for a corporate sponsorship to this year’s Dispatcher’s Banquet.

Entry No. 4

Minute Order No. 2017-20; Approval of Agenda

The Agenda approved as presented.

MOTION: Bellini SECOND: Lopez, AYES: McDonald, Fredericksen, Donlevy, Lopez, Bellini

Entry No. 5

Minute Order No. 2017-21; Approval of Consent Agenda

The Consent Agenda approved as presented.

- a. Approval of the Minutes from the March 1, 2017, Regular Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update
- d. Cal OES 130 Designation Resolution

MOTION: Lopez SECOND: Fredericksen AYES: McDonald, Bellini, Donlevy, Fredericksen, Lopez

Entry No. 6

Minute Order No. 2017-22; Old Business – Informational only

- A. After Hours Records Update** – Dena Humphrey presented – Memo attached to each board packet showing Board Member Tom Lopez research cost for YSO Records department to take over additional hours 18:00-08:00 Weekdays and Weekends.

Comments:

Chief McDonald requested for YECA to submit a proposal for After Hours Coverage, John Donlevy requested for the proposal to come before the Board July timeframe.

Entry No. 7

Minute Order No. 2017-23; FY17/18 Proposed Base Budget - Dena Humphrey Executive Director presented- *FY17/18 Budget approved*

- a. FY17/18 Proposed Budget
- b. FY17/18 CIP
- c. FY17/18 Proposed Position Table

Comments:

John Donlevy requested for the new building costs to begin appearing in the budget process.

MOTION: Bellini SECOND: Fredericksen AYES: McDonald, Donlevy, Lopez, Fredericksen, Bellini,

Entry No. 8

Next Scheduled JPA Board Meeting

No Board meeting in May 2017; next board meeting will be held June 7, 2017

Entry No. 9

Items for Future Agenda

- a. Pulse Point

Meeting Adjourned at 3:03 p.m.

Minutes submitted by: Eloise Austin, Recording Secretary