

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)  
GOVERNING BOARD  
December 8, 2021  
2:00 P.M. Public Session  
Minutes**

The YECA Governing Board met on Wednesday December 8th, 2021 at the Woodland Police Department 1000 Lincoln Ave – Community Room, Woodland. Chair Derrek Kaff called the meeting to order at 2:03 p.m.

This meeting was formatted to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the Governor’s Executive Order N-29-20 (March 17, 2020), was available at the following link:

Teleconference Options to join Zoom meeting:  
By PC: <https://us02web.zoom.us/j/84256097223>  
Meeting ID: 842 5609 7223  
Or  
By Phone: (669) 900-6833  
Meeting ID: 842 5609 7223

**PRESENT: Primary Board Members:** Derrek Kaff, City of Woodland, Dena Humphrey, YECA Executive Director, Steve Binns, City of West Sacramento

**Joined via ZOOM:** Tom Lopez, Yolo County, Rebecca Ramirez, Yocha Dehe Wintun Nation, John Miller, City of Winters

**Entry No.2**

**Minute Order No. 2021-48**

**Approval of the Agenda - [Approved as presented](#)**

**MOTION: Miller SECOND: Lopez AYES: Kaff, Lopez, Ramirez, Binns, Miller**

**Entry No. 3**

**Announcements-** Kim McKinney will be replacing Chair Derrek Kaff as chair of the board after the first of the year.

**Entry No. 4**

**Public Comment – None**

**Entry No. 5**

**Minute Order No. 2021-49**

**Approval of Consent Agenda - [Approved](#)**

- a. Approval of the Minutes from the November 18, 2021, Regular Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update

**MOTION: Ramirez SECOND: Lopez AYES: Kaff, Lopez, Ramirez, Binns, Miller**

**Entry No. 6**

**Old Business**

- a. YECA Building Remodel- Chair Kaff advised that the city manager schedule is currently impacted for the month of December, the board can look at setting up a meeting starting in January; Co-Chair Binns agreed noting that the city manager in West Sac will also have more

time after the new year. Board Member Lopez advised that the CAO position is not currently filled to set up a tour and that the temporary contact would be Chad Rhinde. ED Humphrey will be sending out an e-mail to touch base.

- b. Records Management System Update- Billy Keen IT Manager informed status is still pending. Updates on a breakdown of the scope of work and associated costs for member agencies will tentatively be available from Central Square starting in January.
- c. Robbins Fire District Update- ED Humphrey presented current status based on the meeting's held over the past two weeks. Robbins Fire is currently having issues with staffing volunteers which is creating the continuation of issues in regards to response. There will be a Board meeting with Meridian Fire in the coming weeks to revisit the solution of having Meridian Fire assist as a mutual aid agency in response to Robbin's Fire calls. Board Member Ramirez proposed presenting a formal letter at the January Board meeting with the recommendation and a final execution date. ED Humphrey will work through County Counsel drafting a formal 60-day notice to present to the board.

**Entry No. 7**

**Closed Session- Out of Session: 2:19p.m.**

- a. Conference with Labor Negotiator (CG54957.6)

Agency Representative: Gregory Ramirez

Employee Organization: Yolo Communications Dispatchers Association (YCDA)

**Back in session: 3:02p.m. – No reportable action**

**Entry No. 8**

**Next Scheduled JPA Board Meeting Date January 5<sup>th</sup> at 2pm**

**Entry No.9**

**Items for Future Agenda –**

- a. After Hour Record Entries

**Entry No. 10 Meeting Adjourned at 3:05 p.m.**

**Minutes submitted by Tianna Dumas**