

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)  
GOVERNING BOARD  
September 3, 2014  
MINUTES**

The YECA Governing Board met on Wednesday, September 3, 2014 at the Yolo Emergency Communications Agency, Woodland CA. Board Chair Sergio Gutierrez called the meeting to order at 3:00 p.m.

**PRESENT:** Primary Board Members: Sergio Gutierrez, City of Winters, Tom Lopez, Yolo County, Dan Bellini, City of Woodland, Gary Fredericksen, Yocha Dehe Wintun Nation, and Dena Humphrey, Agency Manager.

**ABSENT:** Carol Richardson, City of West Sacramento

Entry No. 2

**Public Comment**

None

Entry No. 3

**Announcements**

None

Entry No. 4

**Minute Order No. 2014-52: Approval of Agenda**

The Agenda was approved as presented.

MOTION: Bellini SECOND: Fredericksen AYES: Gutierrez, Fredericksen, Bellini, Lopez.

Entry No. 5

**Minute Order No. 2014-53: Approval of Consent Agenda**

The Consent Agenda was approved as presented.

MOTION: Lopez SECOND: Fredericksen AYES: Gutierrez, Fredericksen, Bellini, Lopez.

Entry No. 6

**Old Business – Information Only**

Agency Manager Dena Humphrey updated the Board on the status of the Automatic Transfer Switch project. Currently UPS batteries have been “built up” to mitigate power outages to equipment while replacing ATS. Notification will be sent out to all member agencies before the replacement takes place.

Agency Manager Dena Humphrey also updated the Board on the status of the Standard Levels of Service presented to the Board at the previous meeting. The law and fire matrices are currently in rough draft, once finalized will be sent out to member agencies no later than September 17<sup>th</sup>.

Entry No. 7

**Dispatch Staffing Follow-Up Summary**

Agency Manager Dena Humphrey requested the Board to consider increasing the current authorized 28 Dispatch positions to 30 Dispatch positions. With the length of time, 18 months for training, staffing shortages and resignations the increase from 28 to 30 Dispatch positions would give the Agency a six-month lead to the staggered hiring approach presented in March of hiring two additional Dispatchers for FY 15/16.

After some discussion direction was given to bring this item back to the Board next month.

Entry No. 8

**Minute Order No. 2014-54: Motorola Radio Replacement Project**

I.T Specialist Charles Keasler provided an update on the “Gold Elite” radio consoles used by YECA. The Gold Elite system has been in continuous use for 10 years and Motorola will discontinue support for the consoles in 2018.

Motorola performed site visits to YECA and provided a quote to replace the consoles. The proposed system is compatible with the latest radio technologies, including the Motorola P25 standard.

After some discussion the Board approved to purchase the proposed Motorola system and authorized signing authority to the Agency Manager.

The next scheduled meeting will be October 1, 2014.

Meeting was adjourned at 3:58 p.m.

Minutes submitted by: Marci Criste, Recording Secretary