

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)
GOVERNING BOARD
December 2, 2020
2:00 P.M. Public Session**

The YECA Governing Board met on Wednesday December 2, 2020 at the Woodland Police Department 1000 Lincoln Ave – Community Room, Woodland. Chair Derrek Kaff called the meeting to order at 2:00 p.m.

This meeting was formatted to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the Governor’s Executive Order N-29-20 (March 17, 2020), was available at the following link:

Teleconference Options to join Zoom meeting:
By PC: <https://us02web.zoom.us/j/84256097223>
Meeting ID: 842 5609 7223
Or
By Phone: (669) 900-6833
Meeting ID: 842 5609 7223

PRESENT: Primary Board Members: Derrek Kaff, City of Woodland, Dena Humphrey YECA Executive Director,

Joined via ZOOM: Tom Lopez, Yolo County, Steve Binns, City of West Sacramento, John Miller, City of Winters, Rebecca Ramirez, Yocha Dehe Wintun Nation.

Entry No.2

Minute Order No. 2020-25

Approval of the Agenda - [Approved as presented](#)

MOTION: Miller SECOND: Lopez AYES: Kaff, Miller, Lopez, Binns, Ramirez

Entry No. 3

Minute Order NO. 2020-26

Announcements –

- a. The City Council of Winters has appointed John P. Miller, Chief of Police as primary and Brad L. Lopez, Fire Chief as alternate to the YECA Board of Directors, adopted August 18, 2020
- b. Resolution:
 - i. Eloise Austin retirement effective Dec 28, 2020, after serving 17-years with YECA
- c. Promotions:
 - i. Laura Swink – Dispatch Supervisor
 - ii. Amanda Garrison – Dispatcher III (Lead)

Entry No. 4

Public Comment – None

Entry No. 5

Minute Order No. 2020-27; Approval of Consent Agenda - [Approved](#)

- a. Approval of the Minutes from the October 7, 2020, Regular Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update
- d. 2020 3rd Quarter – Dispatch to Que
- e. Administrative Holiday Closure

- f. Yolo County Dispatchers Association Side Letter - MOU Extension
- g. YECA Injury & Illness Program Including Covid-19 Supplement

MOTION: Lopez SECOND: Miller AYES: Kaff, Miller, Binns, Ramirez, Lopez,

Entry No. 6

Minute Order No. 2020-28

After Hours YECA Call Outs for County/City Departments – [Approved](#)

- a. Dena Humphrey, Executive Director presented a staff summary proposing to memorialize a standard after-hour schedule Dispatch would be responsible for handling call outs for various County/City Departments

MOTION: Ramirez SECOND: Binns AYES: Kaff, Miller, Lopez, Binns, Ramirez

Entry No. 7

Disaster Recovery Project Update – Info Only

- a. Staff update regarding the completion status of this project
Billy Keen, IT Manager, gave update of 98% completion, with a completion date of December 11, 2020. Leah Goodwin, Operations Manager, commented that binders are being put together to be used by the tactical team and should be ready by December 20, 2020. Staff training is planned to be completed by the end of January 2021.
Chair Kaff thanked all staff.

Entry No. 8

YECA Intranet Website Demo – Info Only

- a. Billy Keen, IT Manager provided a short demo of YECA’s new intranet site for staff for internal use

Entry No. 9

Next Scheduled JPA Board Meeting –Next meeting February 3, 2021

Entry No. 10 Items for Future Agenda –

Board Member Lopez requested FY22 Budget numbers to be presented for the next meeting.

Entry No. 11

**Meeting Adjourned at 2:31 p.m.
Minutes submitted by Corina Macias**