

**AGENDA
REGULAR MEETING
YECA GOVERNING BOARD
January 5, 2022
2:00 P.M. Public Session**

Woodland Police Department, 1000 Lincoln Ave, “Community Room,” Woodland, CA 95695

NOTE: This meeting is being agendized to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the Governor’s Executive Order N-29-20 (March 17, 2020), available at the following link:

Teleconference Options to join Zoom meeting:
By PC: <https://us02web.zoom.us/j/84256097223>
Meeting ID: 842 5609 7223
Or
By Phone: (669) 900-6833
Meeting ID: 896 5024 0574

ALL ITEMS ARE FOR ACTION UNLESS OTHERWISE NOTED WITH AN ASTERISK (*)

1. Call to Order (2:00 PM)

2. Approval of the Agenda

3. Announcements

4. Public Comment

Speakers must state their name and city of residence for the record and limit their remarks to three minutes. Members of the public audience may address the Governing Board on any item not on today’s agenda. No response is required and no action can be taken, however, the Governing Board may add the item to the agenda of a future meeting.

5. Consent Agenda

Consent Agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a member of the Governing Board, member of the audience, or staff requests that the Governing Board remove an item. If an item is removed, it will be discussed in the order in which it appears on the Agenda.

- a. Approval of the Minutes from the December 8, 2021, Regular Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update

6. Old Business

a. Records Management System (RMS) Update – Voted Item

- i. Staff summary outlining two options addressing Central Squares RMS project

b. Robbins Fire District Update – Voted Item

- i. Staff summary outlining steps and current status for transitioning Robbins Fire District to Sutter County Sheriff Dispatch

7. Closed Session

Conference with Labor Negotiator (CG54957.6)

Agency Representative: Dena Humphrey, Executive Director

Gregory Ramirez, IEDA Labor Consultant

Employee Organization: Yolo Communications Dispatchers Association (YCDA)

8. YECA Chair & Co-Chair Assignment – Voted Item

- a. Election for Chair & Co-Chair assignment for FY22
b. Discussion for location of Board Meetings

9. YECA After-Hour Records Workload & Upcoming Changes – Info Only

- a. Chair Board Member Kaff to announce upcoming changes to current after-hour record entry workload

10. Next Scheduled JPA Board Meeting Date February 2, 2022

11. Items for Future Meeting Agenda

12. Adjournment

I declare under penalty of perjury that the foregoing agenda was available for public review and posted on/or before December 31, 2021 on the bulletin board outside of the Yolo County, Erwin Meier Administration Center, 625 Court St., Woodland, California and on the agency website:



Dena Humphrey, Executive Director

PUBLIC PARTICIPATION INSTRUCTIONS:

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID 19 virus, please do the following:

1. You are strongly encouraged to observe the live stream of the meeting at, Meeting ID: <https://us02web.zoom.us/j/84256097223> 842 5609 7223 or by phone at (669) 900-6833 Meeting ID: 842 5609 7223.
2. If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make comment. The chair will call you by name or phone number when it is your turn to comment. Speakers will be limited to 3:00 minutes.
3. If you choose not to observe the meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Monday prior to the meeting. Please submit your comment to the Dena Humphrey at dhumphrey@yolo911.org. Your comment will be placed into the record at the Board meeting.
4. If you are watching/listening to the live stream of the meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may also submit your comment, limited to 250 words or less, to the Dena Humphrey at dhumphrey@yolo911.org noting in the subject line: For Public Comment. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.

If you are a person with a disability and you need disability related accommodations to attend the meeting, please contact Tianna Dumas at (530) 666-8900 or (530) 666-8909 (fax). Requests for accommodations must be made at least two full business days before the start of the meeting.

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)
GOVERNING BOARD
December 8, 2021
2:00 P.M. Public Session
Minutes**

The YECA Governing Board met on Wednesday December 8th, 2021 at the Woodland Police Department 1000 Lincoln Ave – Community Room, Woodland. Chair Derrek Kaff called the meeting to order at 2:03 p.m.

This meeting was formatted to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the Governor’s Executive Order N-29-20 (March 17, 2020), was available at the following link:

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PRESENT: Primary Board Members: Derrek Kaff, City of Woodland, Dena Humphrey, YECA Executive Director, Steve Binns, City of West Sacramento

Joined via ZOOM: Tom Lopez, Yolo County, Rebecca Ramirez, Yocha Dehe Wintun Nation, John Miller, City of Winters

Entry No.2

Minute Order No. 2021-48

Approval of the Agenda - Approved as presented

MOTION: Miller SECOND: Lopez AYES: Kaff, Lopez, Ramirez, Binns, Miller

Entry No. 3

Announcements- Kim McKinney will be replacing Chair Derrek Kaff as chair of the board after the first of the year.

Entry No. 4

Public Comment – None

Entry No. 5

Minute Order No. 2021-49

Approval of Consent Agenda - Approved

- a. Approval of the Minutes from the November 18, 2021, Regular Meeting
- b. Operations Division Report
- c. Current Year Budget Status Update

MOTION: Ramirez SECOND: Lopez AYES: Kaff, Lopez, Ramirez, Binns, Miller

Entry No. 6

Old Business

- a. YECA Building Remodel- Chair Kaff advised that the city manager schedule is currently impacted for the month of December, the board can look at setting up a meeting starting in January; Co-Chair Binns agreed noting that the city manager in West Sac will also have more

time after the new year. Board Member Lopez advised that the CAO position is not currently filled to set up a tour and that the temporary contact would be Chad Rhinde. ED Humphrey will be sending out an e-mail to touch base.

- b. Records Management System Update- Billy Keen IT Manager informed status is still pending. Updates on a breakdown of the scope of work and associated costs for member agencies will tentatively be available from Central Square starting in January.
- c. Robbins Fire District Update- ED Humphrey presented current status based on the meeting's held over the past two weeks. Robbins Fire is currently having issues with staffing volunteers which is creating the continuation of issues in regards to response. There will be a Board meeting with Meridian Fire in the coming weeks to revisit the solution of having Meridian Fire assist as a mutual aid agency in response to Robbin's Fire calls. Board Member Ramirez proposed presenting a formal letter at the January Board meeting with the recommendation and a final execution date. ED Humphrey will work through County Counsel drafting a formal 60-day notice to present to the board.

Entry No. 7

Closed Session- Out of Session: 2:19p.m.

- a. Conference with Labor Negotiator (CG54957.6)

Agency Representative: Gregory Ramirez

Employee Organization: Yolo Communications Dispatchers Association (YCDA)

Back in session: 3:02p.m. – No reportable action

Entry No. 8

Next Scheduled JPA Board Meeting Date January 5th at 2pm

Entry No.9

Items for Future Agenda –

- a. After Hour Record Entries

Entry No. 10 Meeting Adjourned at 3:05 p.m.

Minutes submitted by Tianna Dumas

STAFF REPORT

Agenda Item: 5.b

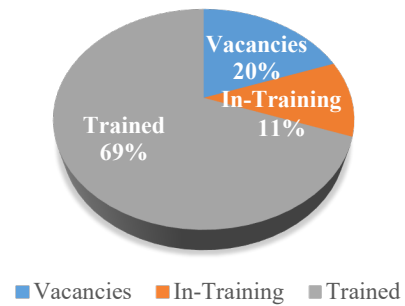
Date: January 5, 2022
To: YECA Governing Board
Thru: Dena Humphrey, Executive Director
From: Leah Goodwin, Deputy Director
Subject: December 5, 2021 Operations Division Report
Recommendation: No action required; information only.
Summary: Operations staff is currently engaged in the following:

Staffing:

1. Out of 39 funded operations positions:

Classification	Filled	Funded	Vacant
Supervisor	4	4	0
Operations Supervisor	1	1	0
Dispatcher III	4	4	0
Dispatcher I/II	21	26	5
Dispatch Assistant	3	4	1
TOTAL	32	39	7

December 2021 Staffing



- a. Bailey Clemons has completed training on the WPD radio (3rd console) and is scheduled to begin training on the Fire console (4th and final console) in January, 2022.
 - b. Gabriel Hernandez has completed training on the YSO/WNP radio (2nd console) and is scheduled to begin training on the WSP radio (3rd console) January 11, 2022.
 - c. Nikole Patterson has completed training on the WSP radio (2nd radio) and begins training on the WDP radio (3rd console) December 29, 2021.
 - d. Cody Wooten has completed training on the Fire radio (1st console) and began training on the WPD radio (2nd console) November 16, 2021.
2. Four applicants have been moved forward to the background portion of the selection process for the February 2022 academy.
 3. Recruitment will open January 14, 2022 for a May 2022 academy.

Statistical Information:

Statistical Data not available for December 2021 due to short time frame between the end of the year and the scheduled meeting.

- Monthly Phones:
- Monthly CAD Events:
- Fire CAD Events:
- CLETS Inquiries>Returns:
- Confidential Records Requests (Audio & CAD Print out):
- After-Hours Records Entries:
- Text to 9-1-1:
- IROC (Fire Resource Ordering Entries):

Projects:

1. Leadership Development Training
 - a. Operations Supervisor Hoyt preliminary introduction to tasks (transitions to off the floor responsibilities February 2022)
 - b. Dispatch Supervisor Brewer training and development
 - c. Dispatcher III training: Melissa Viramontes & Connie Kenton
2. EMD-QA – Ops Supervisor Hoyt continues to complete reviews during pandemic
3. Policy Manual Revisions
4. Disaster Recovery Plan
 - a. Cases completed, initial phase of staff training completed
 - b. Cases being used in tactical call outs and training
5. Recruitment – in progress
6. 2022 In-Service Training Plan
 - a. Pro-QA Refresher logistics in progress
 - b. Schedule created
 - c. Fire In-service scheduled for April-May
7. CalOES GIS Pilot Project
8. CalOES eCaTs Routing Project
9. Next Gen 9-1-1 Equipment Installations
 - a. YECA is in Phase 2 (CalOES changed from phase 5 to 2 10/20/2021)
 - b. CPE Software Upgrade completed 4/13/2021
 - c. Atos Equipment installation completed 11/15/2021
 - d. Migration from ComTech Text to 9-1-1 to Rapid Deploy Radius in progress
10. CPE Replacement Planning (pending upgrade to Next Gen)
11. YCDA Negotiations
12. Applicant Tracking System
13. Onboarding Implementation

Agenda Item: 5.c

YECA BUDGET MANAGEMENT SUMMARY

2021 / 2022 As of 12/29/2021

	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%
	JUL-21	AUG-21	SEPT-21	OCT-21	NOV-21	DEC-21	JAN-22	FEB-22	MAR-22	APR-22	MAY-22	JUN-22
B/U 30 ADMINISTRATION												
Appropriations	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745
Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures				\$ 597,402	\$ 684,723	\$ 776,841						
Unencumbered	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 1,494,343	\$ 1,407,022	\$ 1,339,224	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745	\$ 2,091,745
Percent Expended	0%	0%	0%	29%	33%	37%	0%	0%	0%	0%	0%	0%
B/U 40 OPERATIONS - DISPATCH												
Appropriations	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613
Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures				\$ 1,064,427	\$ 1,413,957	\$ 1,809,054						
Unencumbered	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 3,300,186	\$ 2,950,656	\$ 2,555,559	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613	\$ 4,364,613
Percent Expended	0%	0%	0%	24%	32%	41%	0%	0%	0%	0%	0%	0%
B/U 50 INFORMATION TECHNOLOGY												
Appropriations	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240
Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures				\$ 427,130	\$ 424,720	\$ 468,231						
Unencumbered	\$ -	\$ 667,240	\$ 667,240	\$ 240,110	\$ 242,520	\$ 199,009	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240	\$ 667,240
Percent Expended	0%	0%	0%	64%	64%	70%	0%	0%	0%	0%	0%	0%
TOTAL Appropriations	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598
Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures				\$ 2,088,960	\$ 2,523,401	\$ 3,054,127						
Unencumbered	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 5,034,638	\$ 4,600,197	\$ 4,069,471	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598	\$ 7,123,598
Percent Expended	0%	0%	0%	29%	35%	43%	0%	0%	0%	0%	0%	0%
TOTAL Estimated Revenue	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246
Realized Revenue				\$ 4,764,602	\$ 4,768,198	\$ 5,926,469						
Unrealized Revenue	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 2,071,644	\$ 2,068,048	\$ 909,777	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246	\$ 6,836,246
Percent Realized	0%	0%	0%	70%	70%	87%	0%	0%	0%	0%	0%	0%

STAFF REPORT

Agenda Item: 6.a

Date: January 5, 2022
To: YECA Governing Board
Thru: Dena Humphrey, Executive Director
From: Billy Keen, IT Manager
Subject: Implementation Configuration Options for Central Square's Central Identity Manager (CIM) and Message Switch (TTMS)

Recommendation: Staff respectfully recommends Option 1 – Single Tenant Solution for the overall benefit of YECA, Woodland Police, W. Sacramento Police, Winters Police, and the Yolo County Sheriff

Summary:

In preparation for Central Square's CAD upgrade, YECA purchased CIM & TTMS two separate applications that both manage password credentials and the DOJ connection. These applications were needed to move to the next CAD version. After this purchase in FY21, an opportunity to consolidate became available that would allow increased functionality amongst YECA and its members, while providing annual cost savings.

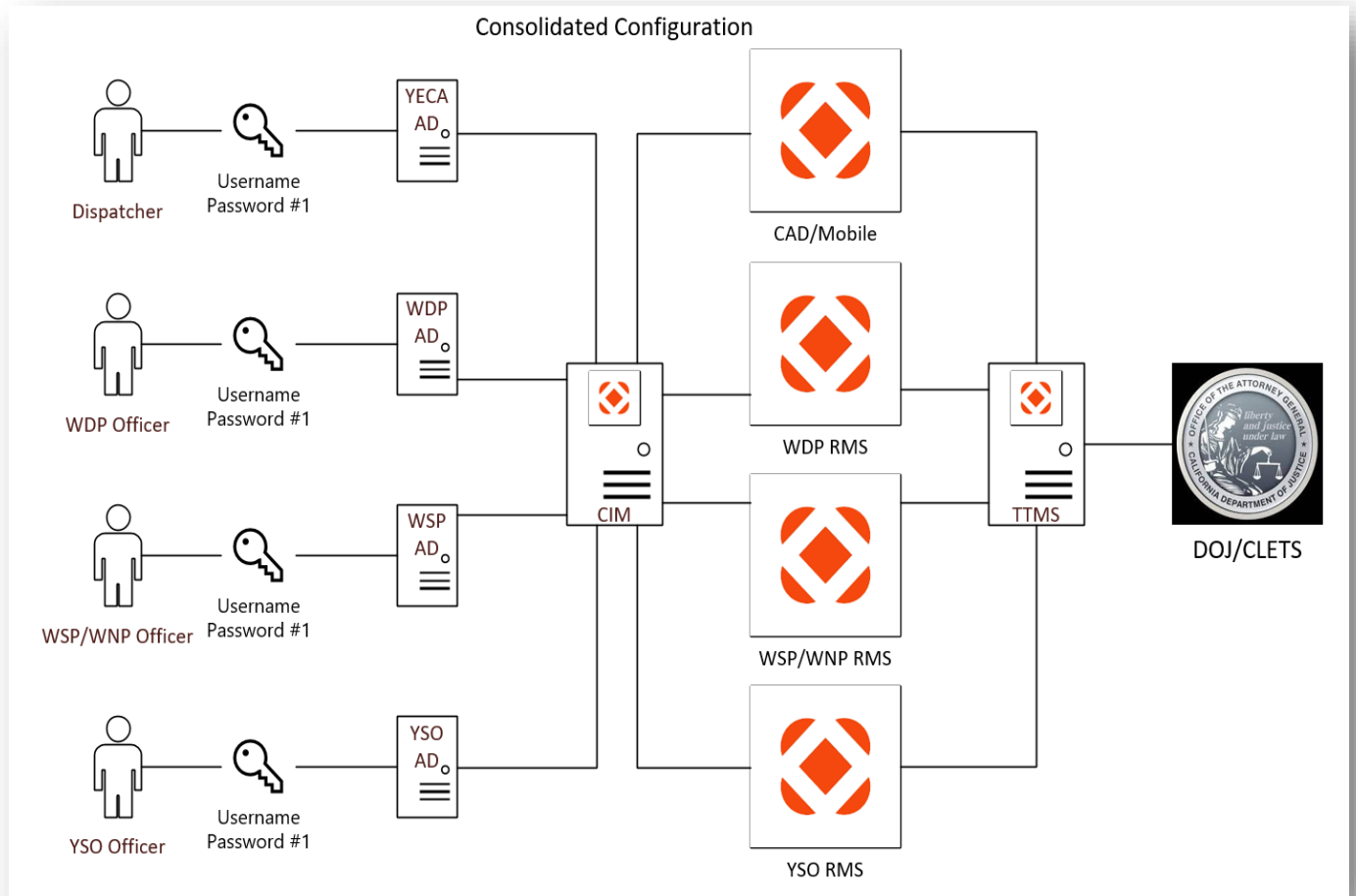
Consolidation of the CIM application will decrease the number of logins needed to perform daily operations for both dispatchers and police staff. Whereas, consolidation of the TTMS application would enhance the functionality of RMS for each agency by allowing a direct connection to DOJ. Currently the member RMS systems do not have a direct link to DOJ/CLETS for records checks. By enabling this functionality, Records staff and officers would be able to run subjects directly from the RMS application, removing the need to log into a separate system and transcribe the returns from one system to another.

Option #1 – Single Tenant, agencies would have the option to join YECA's CIM/TTMS applications. Under this solution, member agencies would have a direct link to DOJ/CLETS streamlining records checks for member agencies to one system. In addition, Dispatch logins would decrease from 4 to 1 and Officer logins would decrease from 2 to 1. Each agency would have control of their employee's usernames and passwords.

IT staff resources projected for implementation is estimated 40hours plus ongoing maintenance of member RMS connections. Direct invoicing from Central Square to the member agencies would take place for all engineering and programming fees associated with implementation estimated at \$17k per agency oppose to the costs with Option #2 for \$40k per each agency.

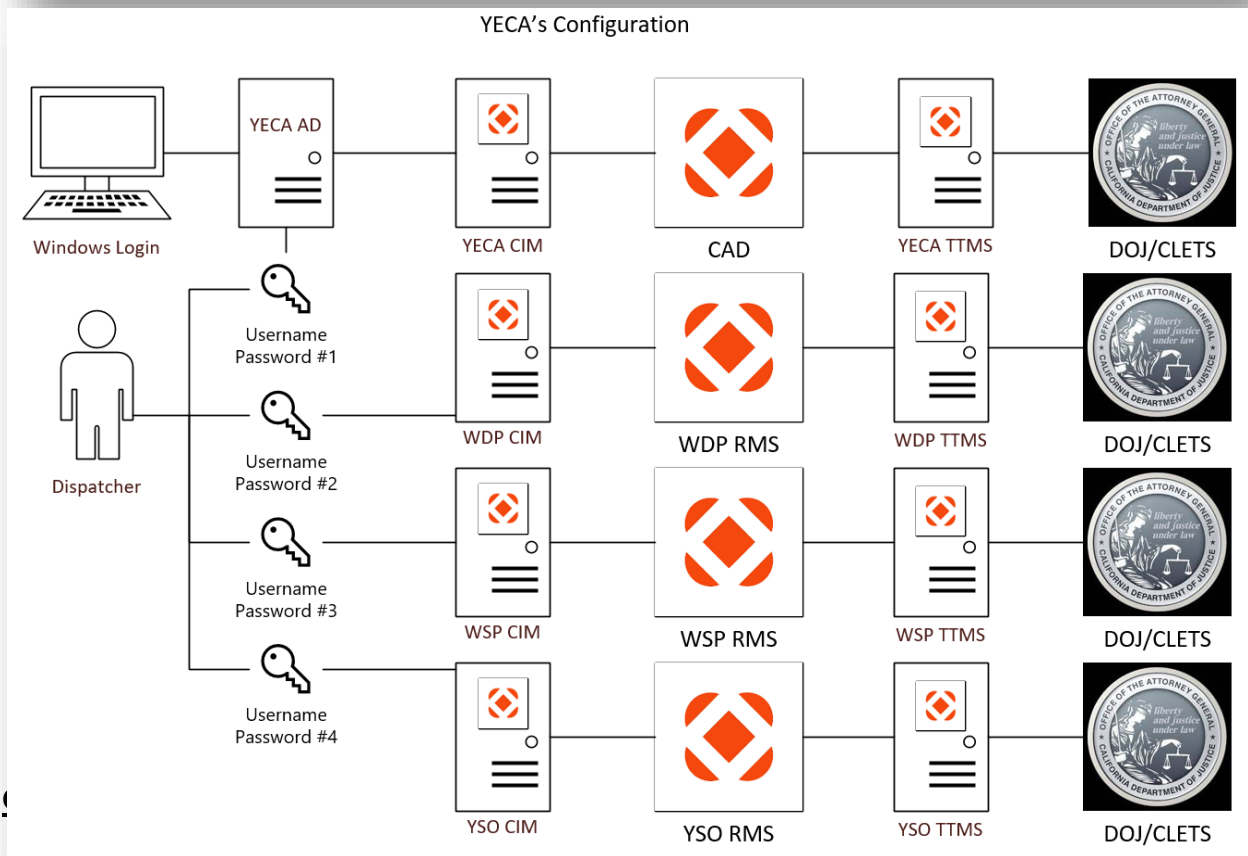
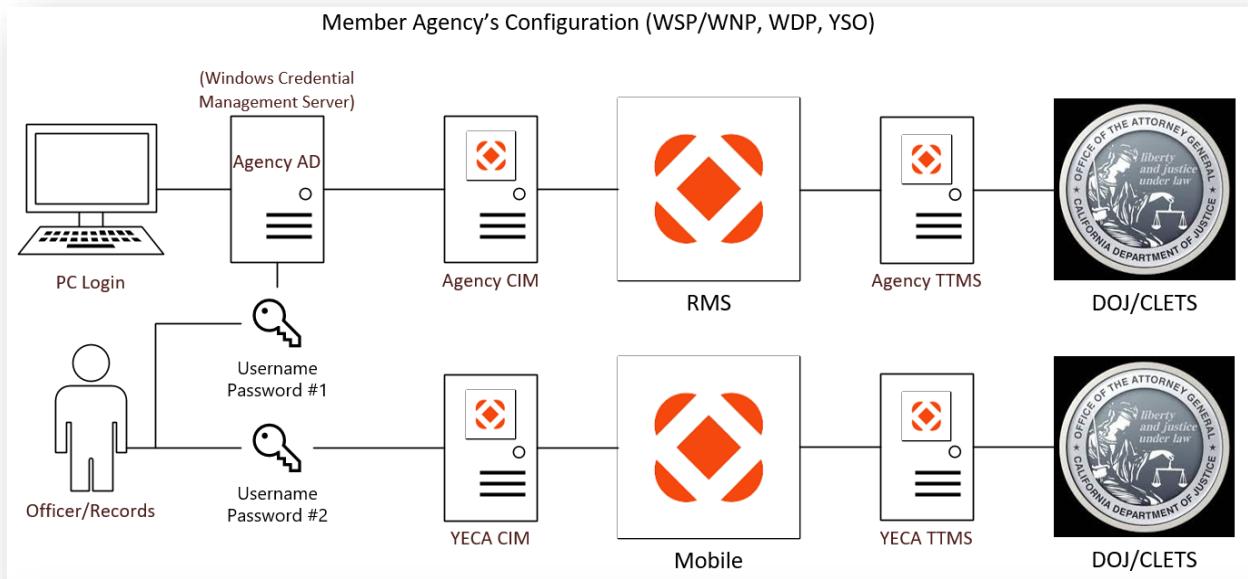
Resulting in a net savings of \$69k amongst YECA’s members or \$23k savings per member agency. YECA’s earlier purchase in FY21 of these applications included the capability of consolidation without any additional costs to YECA.

Option #1: Single Tenant Solution



Option #2 – Multiple Tenant, agencies would continue to use a separate system to run subjects through CLETS or purchase their own TTMS application estimated at \$40k per agency. Officers would also have 2 different logins for RMS and Mobile, while dispatchers would have 4 separate logins to maintain.

Option #2: Multiple Tenant Solution



Definitions

- AD – Active Directory Server (Windows Credential Management)
- CIM – Central Identity Manager
- TTMS – Message Switch
- WSP – West Sacramento Police Department
- WDP – Woodland Police Department
- WNP – Winters Police Department
- YSO – Yolo County Sheriff’s Office
- RMS – Records Management System
- CLETS – California Law Enforcement Telecommunications System

STAFF REPORT

Agenda Item: 6.b

Date: January 5, 2022

To: YECA Governing Board

From: Dena Humphrey, Executive Director

Subject: Transition Robbins Fire District to Sutter County Dispatch Unit – Voted Item

Recommendation: Approve the attached letter notifying Robbins Fire District & Sutter County Sheriff Dispatch that transition of dispatch management duties from YECA to the Sutter County Sheriff Dispatch to be completed by March 7, 2022

Summary:

For over 20 years, YECA has been dispatching for Robbins Fire District for both medical and fire calls for service requests located in Sutter County (SC). Research through agency records has led to very little information on how YECA became the primary service provider for Robbins Fire District. There are no written agreements for providing this service, nor does YECA receive financial compensation for providing these dispatch services.

YECA was invited to attend a meeting May 4, 2021 in Knights Landing Fire District. The meeting was to discuss Fire assistance to Robbins Fire District (Sutter Basin Fire Protection District). The attendees at this meeting included Robbins Fire, Woodland Fire, Knights Landing Fire, Yolo Fire, Sutter County Fire, Sutter County CAO Assistant, Yolo County LAFco, and Yolo County Board of Supervisors – District 5. The purpose of the meeting was to discuss support levels provided to Robbins Fire District on the behalf of Yolo County Fire Districts and the toll it was taking on Yolo County resources. During this meeting it became evident that YECA was providing a service that geographically belongs to the Sutter County Sheriff Dispatch Unit (SC Sheriff Dispatch).

YECA handles approximately 200 calls for service a year for Robbins Fire District. A 911-call that is made from this area is routed to the assigned Public Safety Answering Point (PSAP) within the appropriate geographical jurisdiction, which is SC Sheriff Dispatch. SC Sheriff Dispatch receives the initial 911-call in their center, confirms the location, then manually transfers the 911 phone call to YECA. When the call is received by YECA, dispatch personnel will manage the entire call. Management of such a call consists of providing the caller with medical instructions and dispatching out both fire resources and an ambulance. Often due to time delays with resources available on scene, YECA dispatch personnel will stay on the call with the caller until Fire or an ambulance is on scene. During this time, YECA loses vital resources being tied up waiting for resources to show up on scene in Robbins Fire District. It has become evident that it no longer makes operational sense to direct YECA's limited resources to manage emergency dispatch services outside YECA's main service area on an ongoing, day-to-day basis when the primary PSAP is SC Sheriff Dispatch.

The initial call to SC Sheriff Dispatch was made May 18, 2021 to introduce the idea of scheduling a meeting in person to discuss service levels, data, and the transitioning of dispatch duties to SC Sheriff Dispatch to manage these jurisdictional inbound calls. On July 8, 2021, YECA personnel Executive Director and Deputy Director along with YECA Board Member Ramirez met with the SC Undersheriff, SC Fire Chief, and SC Dispatch Communications Manager. At this meeting, data was shared with SC and they were going to meet with their Sheriff to discuss the transfer. The Sutter County Sheriff has since agreed to take over these calls for service for Robbins Fire District. The tentative date that was discussed between both parties was January 1, 2022. However, completion of the transition has stalled as the SC Sheriff Dispatch has been unresponsive over the past few weeks. YECA has followed up and have not heard back from SC.

As result of this delay, staff recommends sending the attached letter to Robbins Fire District and SC Sheriff providing a 60-day notice that YECA will cease providing primary management of public safety dispatch services to Robbins Fire District on March 7, 2022. YECA is committed to working cooperatively with SC Sheriff Dispatch and Robbins Fire District to complete a safe and timely transition of emergency dispatch management duties within this 60-day timeframe. The letter was reviewed by Yolo County Counsel.



January 5, 2022

VIA EMAIL & U.S. MAIL

Brandon Barnes
Sutter County Sheriff
1077 Civic Center Blvd
Yuba City, CA 95993

Mark Richter
Sutter Basin (Robbins) Fire Protection District
P.O. Box 134
Robbins, CA 95676

RE: 60-Day Notice of Intent to Cease Public Safety Dispatch Services to Sutter County – Robbins Fire District Area

Dear Sheriff Barnes and Commissioner Richter:

Please accept this letter as official notice from the Board of Directors for the Yolo Emergency Communications Agency (YECA) of its intent to cease providing primary management of Public Safety Dispatch Services for the Sutter Basin (Robbins) Fire Protection District (Robbins Fire District), which are more appropriately handled by the Sutter County Sheriff Communications Unit (SC Dispatch Unit). The purpose of this notice is to allow the SC Dispatch Unit to prepare and make operational arrangements within its center to provide both medical and fire dispatch services to the Robbins Fire District service territory, which is located entirely within Sutter County and for which the SC Dispatch Unit is already the public safety answering point (PSAP) receiving the initial 911-call for the Robbins Fire District.

For over twenty years, YECA has been providing these services on behalf of Sutter County and Robbins Fire District without a written agreement or financial compensation but is no longer able to commit YECA's limited staff resources or subsidize dispatch services to Robbins Fire District. The Yolo County Local Agency Formation Commission (LAFCo) completed a municipal service review (MSR) in 2019 of YECA. The MSR noted that there is no agreement requiring the provision of dispatch services to Robbins Fire District and YECA is receiving no funding from the Robbins Fire District or Sutter County for the emergency services being provided outside of YECA's jurisdiction.

BOARD

CHAIR
DERREK KAFF
Police Chief
City of Woodland

VICE CHAIR
STEVE BINNS
Fire Chief
City of West Sacramento

TOM LOPEZ
Sheriff
County of Yolo

JOHN P. MILLER
Police Chief
City of Winters

REBECCA RAMIREZ
Fire Chief
Yocha Dehe Wintun Nation

STAFF

DENA HUMPHREY
Executive Director

OFFICE

35 N Cottonwood Street
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PO Box 8908
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(530) 666-8900
info@yolo911.org

www.yolo911.org

Further, emergency dispatch services for the Robbins Fire District can be more efficiently managed by the SC Dispatch Unit. The Robbins Fire District is located entirely in Sutter County and the SC Dispatch Unit already receives the initial emergency calls for the Robbins Fire District service area and then transfers those calls to YECA, which manages the call. Time is critical in responding to emergency calls and the delays involved with the current transfer process from the SC Dispatch Unit to YECA no longer make operational sense. The SC Dispatch Unit can provide faster dispatch service for the Robbins Fire District and is the proper PSAP to manage emergency dispatch calls for the Robbins Fire District on a day-to-day basis.

As of **March 7, 2022**, YECA will no longer accept phone transfers from the SC Dispatch Unit seeking YECA to be the primary PSAP managing emergency calls for Robbins Fire District, which is within the SC Dispatch Unit's PSAP jurisdiction. Over the last six months, YECA has offered to work with the SC Dispatch Unit to discuss and prepare for this transfer of dispatch management responsibilities from YECA to the SC Dispatch Unit. The tentative date originally discussed between both agencies for the transfer of duties was January 1, 2022. As this date has passed, we expect an additional 60 days to be sufficient for the SC Dispatch Unit to begin the management and dispatch responsibilities for Robbins Fire District. YECA has already provided all materials needed for the transfer and will be available to assist with any additional future information requests. We look forward to working with you to complete this transfer. If you have any questions or concerns regarding this notice, please don't hesitate to contact Vice-Chair Board Member Steve Binns at (916) 617-4606.

Sincerely,

Derrek Kaff
YECA Chair Board Member

CC:

Knights Landing Fire District, Fire Chief
Yolo Fire District, Fire Chief
City of Woodland, Fire Chief
County of Sutter, Fire Chief
County of Yolo, Board of Supervisors, Angel Barajas – District 5
County of Yolo, CAO
County of Sutter, Board of Supervisors, Mat Conant – District 5
County of Sutter, CAO