

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)  
GOVERNING BOARD  
November 4, 2015  
MINUTES**

The YECA Governing Board met on Wednesday, November 4, 2015 at the Yolo Emergency Communications Agency, Woodland CA. Vice Chair Tom McDonald called the meeting to order at 2:05 p.m.

**PRESENT:** Primary Board Members: Sergio Gutierrez, City of Winters, Dan Bellini, City of Woodland, Tom McDonald, City of West Sacramento, Gary Fredericksen, Yocha Dehe Wintun Nation, and Dena Humphrey, Executive Director.

**ABSENT:** Tom Lopez, Yolo County

Entry No. 2

**Public Comment**

None

Entry No. 3

**Announcements**

Executive Director Dena Humphrey announced that Teri Lynn Caughie retired October 25, 2015 after serving 27 years as a 911/Public Safety Dispatcher with YECA.

Executive Director Dena Humphrey also announced that the new Vesta 911 phone equipment that was installed today was successful and the transition to the new phone system went smoothly.

Entry No. 4

**Minute Order No. 2015-18: Approval of Agenda**

The Agenda was approved as presented.

MOTION: Bellini SECOND: Fredericksen AYES: Bellini, Gutierrez, Fredericksen, McDonald.

Entry No. 5

**Minute Order No. 2015-19: Approval of Consent Agenda**

Agenda Item 5. b was pulled from the Consent Agenda. After some discussion regarding the frequency of the EMD report the item was approved as presented.

MOTION: Fredricksen SECOND: Gutierrez AYES: Gutierrez, Bellini, Fredericksen, McDonald.

Entry No. 6

**FirstNet Background**

I.T. Manager Mike Bowler provided the Board a brief history on the First Responder Network Authority (FirstNet). While the network is still largely in the “concept” phase, it claims that it will have the ability to offer public safety agencies secure, high speed broadband access that will not be subject to network congestion. An RFP for construction will be issued in December 2015 or January 2016. FirstNet timeline projections have the network construction beginning in 2018 with a completion goal of 2022.

Information only, no action taken.

Entry No. 7

**Agenda Item 7.a**

**Minute Order No. 2015-20: Approval of General Reserve Policy**

Executive Director Dena Humphrey brought back to the Board a proposed General Reserve Policy. Currently YECA does not have a financial policy in place that sets a general reserve amount or gives direction towards funding future capital projects. After review and discussion of the proposed policy by the Board, a motion was made to accept the policy as presented.

MOTION: Bellini SECOND: Fredericksen AYES: Gutierrez, Bellini, Fredericksen, McDonald.

**Agenda Item 7.b**

**Minute Order No. 2015-21: Approval of Transfer and Creation of General Reserve Funds**

Upon the approval of the General Reserve Policy a motion was made to create the General Reserve Fund and transfer the \$760k (allocated to the contingency account 86-9900) into the General Reserve Fund.

MOTION: Bellini SECOND: Fredericksen AYES: Gutierrez, Bellini, Fredericksen, McDonald.

Entry No. 8

**The next scheduled meeting will be December 2, 2015.**

Entry No. 9

**Items for Future Agenda**

Request Yolo Emergency Medical Service Authority (YEMSA) to give a presentation to the Board on the Pulse Point Application.

Meeting was adjourned at 2:56 p.m.

Minutes submitted by: Marci Criste, Recording Secretary