

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)
GOVERNING BOARD**

January 22, 2014

MINUTES

The Governing Board of YECA met on Wednesday, January 22, 2014 at the Yolo Emergency Communications Agency, 35 N. Cottonwood Street, Woodland. Board Chair Gary Fredericksen called the meeting to order at 2:15 p.m.

PRESENT: Primary Board Members: Gary Fredericksen, Yocha Dehe Wintun Nation, Sergio Gutierrez, City of Winters, Dan Bellini, City of Woodland, Tom Lopez, Yolo County, and Dena Humphrey, Agency Manager.

ABSENT: Carol Richardson, City of West Sacramento

Entry No. 2

Public Comment

None

Entry No. 3

Announcements

None

Entry No. 4

Minute Order No. 2013-34: Approval of Agenda

The Agenda was approved as presented.

MOTION: Lopez SECOND: Gutierrez AYES: Fredericksen, Bellini, Gutierrez, Lopez.

Entry No. 5

Minute Order No. 2013-35: Approval of Consent Agenda

The Consent Agenda was approved with amendments.

MOTION: Gutierrez SECOND: Lopez AYES: Fredericksen, Bellini, Gutierrez, Lopez.

Entry No. 6

Proposed FY 14/15 Base Budget

Agency Manager Dena Humphrey presented the FY 2014/2015 base budget to the Board. After some discussion it was decided that more information is needed and will be brought back to the Board at the next JPA meeting. No action was taken.

Entry No. 7

Staffing Trends and Recommendations

Agency Manager Dena Humphrey apprised the Board of the Agency's staffing trends and Operations Manager Karen Avara explained the training requirements of Dispatch personnel.

After some discussion it was decided that more information was needed and will be brought back to the Board at the next JPA meeting. No action was taken.

Entry No. 8

Capital Asset Plan (CIP)

Minute Order No. 2013-36: Approval of the Capital Asset Plan

Agency Manager Dena Humphrey Presented the proposed CIP to the Board. The plan is to capture the future costs of capital assets for the next five years.

After some discussion the Board proposed moving forward with the Capital Improvement Plan.

The Capital Asset Plan was approved with amendments.

MOTION: Lopez SECOND: Bellini AYES: Fredericksen, Bellini, Gutierrez, Lopez.

Entry No. 9

CAD-to-CAD

IT Manager Mike Bowler informed the Board of the "opportunity" to pursue future CAD-to-CAD interfaces with eight regional agencies. Staff was given direction and the results will be brought back to the Board at the next meeting. No action was taken.

The next regular scheduled meeting is March 5th, 2014. Meeting will be held at Yolo Emergency Communications Agency, 35 N. Cottonwood Street, Woodland.

Meeting was adjourned at 4:15 p.m.

Minutes submitted by: Marci Criste, Recording Secretary